

Board of Trustees Meeting

June 5, 2014

MEETING MINUTES

The Open Session of the Rhode Island Nurses Institute Middle College was called to order at 4:10 p.m. on the above date at 150 Washington in Providence, RI, pursuant to the applicable provisions of the Open Meetings Act, so called other APPLICABLE SECTIONS OF THE General Laws of the state of the Rhode Island as amended.

Board Members Present: Mike Paruta, Nancy McMahon, Donna Policastro, Lynne Dunphy, Christine Rei, Michael Vanleesten, Manuela Reposo,

Board Members Absent: Angela Patterson

Staff Present: Pamela McCue, CEO, Mike Abney, Business Manager, Keith Oliveira, COO, Brian Butler, CAO,

1. Meeting called to order at 4:10 p.m. by Mike Paruta. A quorum was established.

2. Presentation of Minutes of Open Session of May 8, 2014.

On motion of Donna Policastro and seconded by Nancy McMahon, the present Board members unanimously voted to accept the minutes of May 8th with the following amendment that Manuela Reposo was present at the May 8th meeting.

3. Administrative Reports

i. Pamela McCue introduced to the Board three students graduating

on June 7th. The students, Kerline Debras, Maria Mercado and Nicole Cardello informed the Board how much the school has meant to them and prepared them for college. The Board members wished each of them well and look forward to celebrating with them at graduation. Ms. McCue then gave the CEO report (attached).

ii. Michael Abney gave the Board a financial update. He informed the members that the budget expenses and revenues are within the expected projections. Medicaid and Lifespan reimbursements are expected in the month of June.

4. New Business

i. **Discussion/vote on RINI Middle College Faculty/Staff Coverage Policy**

In response to a parent concern , the school leadership reviewed the policy of faculty absences/coverage and its implementation. Ms McCue informed the Board that due to the growth in the school, the policy needed revisions and referred to Brian Butler, CAO for explanation of this new proposed policy. Mr. Butler spoke to the details of the policy that included input from faculty, students and parents.

On motion of Ms. Policastro, seconded by Ms. McMahon, the present board members unanimously voted to approve this updated polity.

5. Old Business

i. **Discussion/vote on Board appointments and elections of Board**

Executive Committee

1. Chairman Michael Paruta informed the Board that he would not seek reelection for Chair of the Board because he will be moving out of state. He informed the members that he has been given a professional opportunity elsewhere and that he would miss the Middle College. Chairman Paruta then nominated Donna Policastro for Chair. Ms. Dunphey seconded it. Ms Policastro accepted this nomination. The present board members unanimously voted to elect her Chair.

2. Vice Chair-No nominations were made.

3. Secretary. Ms Policastro nominated Ms. Rei for this position and it was seconded by Ms. Dunphey. Ms. Rei accepted this nomination. The present board members unanimously voted to elect her.

4. Treasurer- Ms Policastro nominated Ms McMahon for this position and seconded by Ms Rei. Ms. McMahon accepted the nomination. The present board members unanimously voted to elect her.

5. Member(s) -RI degree granting nursing program (2).

Lynne Dunphey informed the Board that she too would have to resign her position. She was leaving URI and pursuing a professional opportunity outside of the state.

Ms. Policastro nominated Jane Williams, PhD, RN, Dean and Professor, School of Nursing, Rhode Island College and informed the Board that Dr. Williams accepted the nomination and approved her name being sent forth in open session for this election. Ms Rei seconded this nomination. Ms McMahon seconded this nomination. Ms Dunphey nominated Kara Misto, RN, DNP, Professor of Nursing at

URI and informed the Board that Ms Misto accepted this nomination and approved her name being sent forth in open session for this election. Both Dr Williams and Dr Misto were not present at the meeting. On motion of Ms Reposo and seconded by Ms Dunphey, The present board members unanimously voted to elect Dr Williams and Dr Misto to these designated seats. .

6. Member-College student of an accredited nursing program in RI-
No nominations were made

7. Member-RI health care employer

Ms. Policastro nominated Charles Alexandre, PhD, RN, Director, Quality & Regulation at

Butler Hospital and informed the Board that Dr. Alexandre accepted the nomination and approved his name being sent forth in open session for this election. Ms. Rei seconded this nomination. Dr. Alexandre was not present at this meeting. The present board members unanimously voted to elect Dr. Alexandre to this position.

8. Member (s)-Community

Ms Reposo offered to give up her seat to allow others from the community participate. Ms. Policastro nominated Joslin Leasca, RN, DNP, Clinical Professor and Family Nurse Practitioner and informed the Board that Dr. Leasca accepted the nomination and approved her name being sent forth in open session for this election. On motion of Ms. Policastro, seconded by Mr Vanleestan, The present board members unanimously voted to elect Dr. Leasca to this position. Dr. Leasca was not present at this meeting

ii. Discussion/vote on Mission/Vision

The Board discussed the proposed updated Mission and Vision Statements. Upon motion of Ms. Rei and seconded by Ms. Dunphey, the following Mission and Vision Statements were approved unanimously by the present members of the Board.

Mission Statement

To prepare a diverse group of students to become the highly educated and professional nursing workforce of the future.

Vision Statement

Rhode Island Nurses Institute Middle College, working collaboratively with our families, community partners and local institutions of higher learning, is to create an innovative high school experience that is student- centric , structured to foster a supportive learning environment, and committed to developing the skills, knowledge, and passion necessary to excel in the nursing and allied health professions.

6. Executive Session pursuant to R.I.G.L. §42-46-5(a)(2) – discussions pertaining to litigation: Chariho Regional School District, et al. v. Rhode Island Nurses Institute Middle College, et al and pursuant to R.I.G.L. §42-46-5(a)(2) other litigation

 On motion of Donna Policastro and seconded by Lynne Dunphy, the present board members unanimously voted to move into Executive Session pursuant to R.I.G.L. §42-46-5(a)(2) – discussions pertaining to litigation: Chariho Regional School District, et al. v. Rhode Island Nurses Institute Middle College, et al and pursuant to R.I.G.L. §42-46-5(a)(2) other litigation

 Upon vote of the board to come out of executive session, Michael Paruta called the Open Session back to order at 5:45 p.m.

 Vote to Seal Minutes of Executive Session Pursuant to Sections of 42-46-5 of the Rhode Island General Laws.

On motion of Nancy McMahon and seconded by Lynn Dunphy, the present Board members unanimously voted to keep confidential all matters discussed in the Executive Session and to seal those minutes.

**7. Announcements for the good and welfare of the organization-
RINI Middle College Inaugural Commencement Ceremonies are scheduled for June 7th at 12 noon at
RIC.**

Open public comment period-

Ms. McMahon and Ms. Policastro thanked Mr. Paruta, Ms. Reposo and Dr. Dunphey for their service and dedication to the Middle College. All applauded.

8. Adjournment:

On motion of Donna Policastro, seconded by Nancy McMahon; it was unanimously voted to adjourn at 6:00p.m.